



# **BOSTON BOROUGH COUNCIL**

## **FORWARD PLAN**

### **1 FEBRUARY TO 31 JANUARY 2026**

The Forward Plan is a forecast of decisions which are expected to be taken by the Cabinet in the next twelve months.

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information (England) Regulations 2012.

The Boston Borough Council definition of a key decision is:

- A decision which results in the authority incurring expenditure which is, or involves the making of savings which are significant having regard to the authority's budget for the service or function to which the decision relates; or
- Be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough.

Decisions set out in this Plan will be taken by the Cabinet unless otherwise specified. All decisions included in this Plan will be taken on the basis of a written report and will be published on the Council's website before the meeting.

Please note that the decision dates are indicative and occasionally subject to change.

The Council invites members of the public to attend any of the meetings at which decisions will be discussed and the papers listed on the Plan can be viewed free of charge at the Customer Services Desk, Municipal Building, West Street, Boston, or on the Council's website, [www.boston.gov.uk](http://www.boston.gov.uk)

If you wish to make comments or representations regarding the decisions outlined in the Plan, please submit them in writing to the contact officer identified against each decision in the Plan, at least 2 working days before the date of the meeting at which the decision is to be taken.

Agendas, decisions and minutes are published on the Council's website [www.boston.gov.uk](http://www.boston.gov.uk)

#### **Cabinet Members:**

Cllr Anne Dorrian (Leader)  
Cllr Dale Broughton (Deputy Leader)

Cllr John Baxter  
Cllr Sandeep Ghosh

Cllr Callum Butler   Cllr Emma Cresswell  
Cllr Sarah Sharpe

Report Title and Summary of Content	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
<b>SELCP Private Sector Housing Strategy</b> The strategy sets out the strategic direction for Housing Standards within the South and East Lincolnshire Councils Partnership sub region. Its purpose is to set the context as to how the Council's intend to meet the challenges and opportunities confronting the service and to set out the key priorities for action and delivery.	Non Key	Cabinet 19 Feb 2025		Open	Jonathan Challen, Safer Communities Service Manager jonathan.challen@e-lindsey.gov.uk	Portfolio Holder - Housing (Councillor John Baxter)
<b>Annual Budget Report 2025/26, Medium Term Financial Strategy, Capital Programme and Capital Strategy, and Annual Delivery Plan</b> To approve: The General Fund Budget for 2024/25 including the use of reserves, Medium Term Financial Strategy, Capital Programme and Strategy, and the Annual Delivery Plan.	Non Key	Cabinet 19 Feb 2025	Full Council 3 Mar 25	Open	Carl Holland, Head of Finance (Client) carl.holland@pspsl.co.uk, Jennifer Mackin, Strategic Finance Manager jennifer.mackin@pspsl.co.uk	Portfolio Holder - Finance (Councillor Sandeep Ghosh)
<b>Update on Guildhall Action Plan</b> To provide an update on the progress of work in the first year following the adoption of the Guildhall Action Plan.	Non Key	Cabinet 19 Feb 2025		Open	Luke Skeritt, Museums, Arts & Heritage Manager luke.skeritt@boston.gov.uk, Rachel Rowett, Community Development Manager rrowett@sholland.gov.uk	Portfolio Holder - Culture (Councillor Sarah Sharpe)

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<b>BBC Market Delivery Plan and Policy Review</b> To provide an update on the progress of work in the last year since the purchase of new equipment, and review the current Markets Policy.	Non Key	Cabinet 19 Feb 2025		Open	David Smith, Markets Manager david.smith@boston.gov.uk	Portfolio Holder - Culture (Councillor Sarah Sharpe)
<b>Council Tax Setting 2025/26</b> To set the amounts of Council Tax applicable for 2025/26 for each valuation band and in each part of the district/borough.	Non Key	Full Council 3 Mar 2025		Open	Carl Holland, Head of Finance (Client) carl.holland@pspsl.co.uk, Jennifer Mackin, Strategic Finance Manager jennifer.mackin@pspsl.co.uk	Portfolio Holder - Finance (Councillor Sandeep Ghosh)
<b>Appointment of new Section 151 Officer</b> To appoint a new Section 151 Officer	Non Key	Full Council 3 Mar 2025		Open	James Gilbert, Assistant Director – Corporate james.gilbert@e-lindsey.gov.uk, Aileen Whatmore, Head of HR & OD aileen.whatmore@pspsl.co.uk	Leader (Councillor Anne Dorrian)
<b>Pay Policy Statement 2025-2026</b> Under section 38 of the Localism Act 2011, a Pay Policy Statement is required to be produced annually and must be approved by Council and published on the Council's website by 31 March.	Non Key	Full Council 3 Mar 2025		Open	Aileen Whatmore, Head of HR & OD aileen.whatmore@pspsl.co.uk	Leader (Councillor Anne Dorrian)

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<b>Equality, Diversity and Inclusion Strategy and Action Plan</b>	Non Key	Overview & Scrutiny - Corporate & Community Committee 6 Mar 2025		Open	James Gilbert, Assistant Director – Corporate james.gilbert@e-lindsey.gov.uk, Rachel Robinson, Improvement Development Service Manager Tel: 07717 099955 rachel.robinson@e-lindsey.gov.uk	Leader (Councillor Anne Dorrian)
<b>Waste Services Delivery Model</b> To approve changes to the waste service to meet the Simpler Recycling requirements of the Environment Act 2021	Key	Cabinet 26 Mar 2025	Full Council 19 May 25	Open	Victoria Burgess, Assistant Director - Neighbourhoods Tel: 01507 613214 victoria.burgess@e-lindsey.gov.uk	Portfolio Holder - Environmental (Councillor Callum Butler)
<b>Warm Homes - Local Grant</b> To gain member approval for the operational arrangements for the S&ELCP delivery of warm homes – local grant across the sub-region.	Key	Cabinet 26 Mar 2025		Fully exempt	Sarah Baker, Climate Change and Environment Manager sarah.baker@e-lindsey.gov.uk	Portfolio Holder - Environmental (Councillor Callum Butler)
<b>Boston Plan 2040</b> To sign off the Boston Plan 2040, following consultation	Key	Cabinet 26 Mar 2025		Open	Suzanne Rolfe, Group Manager - Insights & Transformation suzanne.rolfe@boston.gov.uk	Leader (Councillor Anne Dorrian)

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<b>Approval of an Affordable Housing Capital Project and its associated Funding</b> To add to the Capital Programme the financial capacity to support the delivery of Affordable Housing through the use of commuted sums.	Key	Cabinet 26 Mar 2025		Open	Stuart Horton, Service Manager – Affordable and Accessible Homes stuart.horton@boston.gov.uk	Portfolio Holder - Housing (Councillor John Baxter)
<b>Boston Commercial Food Waste</b> Implementation of commercial food waste from 1st April 2025	Non Key	Cabinet 26 Mar 2025		Open	Mindi Read, Operations Manager mind.read@boston.gov.uk	Portfolio Holder - Environmental (Councillor Callum Butler)
<b>Quarter 3 report - Performance and Risk</b>	Non Key	Cabinet 26 Mar 2025		Open	Suzanne Rolfe, Group Manager - Insights & Transformation suzanne.rolfe@boston.gov.uk	Leader (Councillor Anne Dorrian)
<b>Scrutiny Review of the Partnership Enviro Crime Enforcement Contract</b> To receive the Task Group's final report and recommendations following scrutiny of the Partnership Enviro Crime Enforcement Contract	Non Key	Overview & Scrutiny - Environment & Performance Committee 29 Apr 2025		Open	Rebecca James, Scrutiny & Policy Officer rebecca.james@e-lindsey.gov.uk	Portfolio Holder - Environmental (Councillor Callum Butler)

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<b>Destination Lincolnshire Local Visitor Economy Partnership Destination Management Plan and SELCP Destination Management Plan</b> Destination Lincolnshire are the defined Local Visitor Economy Partnership (LVEP) for the Lincolnshire and Rutland areas. As part of this they have created a Plan to 2033 to promote and co-ordinate the Visitor Economy. This Plan will cover and impact the Boston.	Key	Cabinet 7 May 2025	Full Council 19 May 25	Open	Jeffery Kenyon, Economic Growth Service Manager (Places & Projects) jeffery.kenyon@e-lindsey.gov.uk	Portfolio Holder - Culture (Councillor Sarah Sharpe)
<b>Review of Crowdfunding Scheme</b> To provide an overview of the first two years of the South and East Lincolnshire Crowdfunding Scheme	Non Key	Cabinet 7 May 2025		Open	Nichola Holderness, Empowering Healthy Communities Programme Coordinator Nichola.Holderness@boston.gov.uk	Portfolio Holder - Communities (People) (Councillor Emma Cresswell)
<b>South &amp; East Councils Partnership Performance Report</b>	Non Key	Full Council 19 May 2025		Open	Suzanne Rolfe, Group Manager - Insights & Transformation suzanne.rolfe@boston.gov.uk	Leader (Councillor Anne Dorrian)